

RIVERHEAD PARISH COUNCIL
December Minutes 2023

Meeting of the Riverhead Parish Council held at 19.30 hours on Monday 11th December 2023.

1. PRESENT:

Mrs Collins (Chairman), Mrs Kennett (Vice Chairman), Mrs King (Vice Chairman), Mr Colnet, Mr Croucher, Mrs Garratt, and Mrs Stewart.

Also present: Mrs Estefani (Clerk).

Apologies accepted: Mr Smith, Cllr Kim Bayley, Cllr Graham Clack SDC, Cllr Chard KCC.

2. DECLARATIONS OF INTEREST

- No declarations of Interest declared.
- Nobody aware of any breaches of GDPR.

3. MINUTES:

The minutes of the meeting held on Monday 20th November 2023 had previously been circulated and were approved and signed.

4. Reports from District/County Councillors

None

5. MATTERS FOR REPORT

a. Action points outstanding from previous meeting:

- To choose new notice board and order via clerk. Shirley to send quote to Mara.
- To research new providers to quote for blind in the hall. To be added to next agenda.

b. Highways

Street lights

Footpaths and pavements

- Overflowing bin by the allotments footpath has been removed. Costed £130.

Street furniture

The Council expressed its frustration with KCC representatives for their lack of response to discuss safety improvements which are needed at the crossings. IC/CK to email Nick Chard and Roger Gough at KCC.

Traffic and local parking

- Chris reported large vans parking in St Marys Drive. Drivers seen walking towards Chipstead Lane.

Local business and services:

- E-Watch reports:

On Sunday 5th of November around 05:52. Somebody tried to break into a Mercedes C63 AMG parked in the road. Crime Report No. 46/198058/23

c. Village Hall

- **Safety Checks** – Alan confirmed all OK.
- Thanks Alan for collecting the 10 rubbish sacks left by hirer by Invicta and disposing of them all.
- Thanks Alan for fixing the gents toilet and urinals. They are working now.
- It was agreed to discuss the possibility of changing the conditions of hire for evening bookings of the hall; pm hire fee to be increased and parties for 12-21 year olds not allowed. Shirley to draft some new terms and conditions to be reviewed at the next meeting.
- Shirley sent a draft new protocol for one-off hirers / caretaker responsibilities on the 21st Nov.

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December Minutes 2023

d. Parkland

- New 'close the gate' signs have been fitted.

e. Allotments & Open Spaces

- Mara sent the changes to DMB and we are waiting to hear if they accept them.
- Thanks to residents for closing the taps at the allotments.
- Janice received the quote for the new fencing so £3000 which will be added to the budget 2024-25.

f. Communications

- Christmas Lights event – Thank all who helped.
- Christmas tree – thanks Pam.
- Thanks Chris and Janice for arranging ballot for Parking spaces at Miller and Carter.

6. NOTIFIED ITEM

Motion to approve the 2024/2025 budget. *All agreed* of Show of hands.

7. FINANCE COMMITTEE

a. Review and approval of invoices for payment.

List of payments over £500:

- R Callow Total £978.00 for installing Christmas lights.

Total Income received since last meeting £1,432.93.

The list of receipts has previously been distributed.

b. No other issues to report or questions on Finance.

8. PLANNING COMMITTEE

Planning applications reviewed in the month were:

- **23/02002/FUL** - 112A Chipstead Lane Riverhead Sevenoaks Kent TN13 2AQ
- **23/03354/LBCALT**- 50 Chipstead Lane Riverhead TN13 2AG
- **23/03297/HOUSE** - 9 Maidstone Road Riverhead Sevenoaks Kent TN13 3BY
- **23/03431/ADV** - W Hodges Funeral Directors 48 London Road Riverhead TN13 2DE

9. CORRESPONDENCE

A list of general correspondence has been distributed in the meeting room.

10. CLERK'S OFFICE

The Council agrees to change the meeting in January to the 22nd January 2024.

The meeting closed at 21.40pm.